



**Minutes**  
**Management Committee Meeting**  
**COST Action MP1106**  
**Smart and green interfaces - from single bubbles and drops to industrial,  
environmental and biomedical applications (SGI)**  
**at Athens/Piraeus, Greece**  
**Venue: Titania Hotel**  
**Panepistimiou 52, Athens 106 78, Greece**  
**17:00, May 4<sup>th</sup> 2016**

1. Welcome to participants
2. Adoption of agenda
3. Approval of minutes and matters arising of last meeting
4. Update from the Action Chair
  - a. Status of Action, including participating countries
  - b. Action budget status
  - c. STSM status and new applications
5. Promotion of gender balance and of Early Stage Researchers (ESR)
6. Update from the Grant Holder
7. Update from the COST Office
8. Update from the DC Rapporteur
9. Annual Progress Conference (preparation and/or feedback from DC)
10. Follow-up of MoU objectives
  - a. Progress report of working groups
11. Scientific planning
  - a. Scientific strategy
  - b. Action Budget Planning
  - c. Long-term planning (including anticipated locations and dates of future activities)
  - d. Dissemination planning (Publications and outreach activities) and Web news
12. Requests for new members
13. Non-COST applications to the Actions
14. AOB
15. Location and date of next meeting
16. Summary of MC decisions
17. Closing



## MINUTES

**PRESENT:** From the COST Office: Dr. Fatima Bouchama, Mrs. Tania Gonzalez Ovin

**MC members:** Chair: Prof. Thodoris Karapantsios (EL), Vice Chair: Libero Liggieri (IT), Prof. Elena Mileva (BG), [Dr Pavlina BASAROVA](#) (CZ), [Prof Mickael ANTONI](#) (FR), [Dr Reinhard MILLER](#) (DE), Dr Tatiana GAMBARYAN-ROISMAN (DE), [Prof. Margaritis KOSTOGLU](#) (GR), [Dr John LIOUMBAS](#) (GR), [Prof Stefano GUIDO](#) (IT), Dr Gunars BAJARS (LV), [Dr Mindaugas MILIESKA](#) (LT), Prof. Kazimierz MALYSA (PL), [Prof Tomasz SOSNOWSKI](#) (PL), Prof. Mihai PASCU (RO), [Dr Jaroslav KATONA](#) (RS), Dr Mirjana COMOR (RS), Prof. Miguel CABRERIZO VILCHEZ (ES), Prof. Virginia PALERO-DIAZ (ES), [Dr John KIWI](#) (CH), [Prof Metin MURADOGLU](#) (TR), Prof. Glen MCHALE (UK), Prof Victor STAROV (UK).

**MC substitutes:** Dr Norman MCMILLAN (IE), Dr Sergio CASERTA (IT), Dr. Simeon STOYANOV (NL), Dr Romualdas KEZELIS (LT).

**COST Near Neighbor Countries:** -

In total, MC members from **18** countries were present, which is **NOT above** the required 2/3 of the current countries that have signed the MoU (**32**). So, decision voting by the MC is NOT eligible and an electronic voting will be necessary if any voting matter arise.

### ITEM 1. Welcome to participants

The Chairman Prof. Thodoris Karapantsios welcomed the participants.

### ITEM 2. Adoption of the agenda

The agenda was adopted by the MC. The adopted Agenda is presented at the first page of the present document.

### ITEM 3. Approval of minutes and matters arising of last meeting

The final version of the Minutes of the last MC meeting in Belgrade, April 2015 that has been circulated by email to all MC members was approved.

### ITEM 4. Update from the Action Chair

The Chair gave a Powerpoint (**Annex A**) presentation concerning the current status of Action.

#### a. Status of Action, including participating countries

The Action has completed its fourth year of activities. **The Chair explained that the budget of the present (4<sup>th</sup>) year has been split in two separate periods: a first period from May 11<sup>th</sup> 2015 to April 30<sup>th</sup> 2016 and a second period from May 1<sup>st</sup> 2016 to May 10<sup>th</sup> 2016. This split was due to restrictions between the COST Association and H2020 programme (explained in item 7 below).** So far, there has been a series of events:

- One Management Committee Meeting and Annual MP1106 Workshop 2016 (Athens / Pireaus, Greece).
- Two Working group meetings (Potsdam-Golm, Germany – Sofia, Bulgaria)
- Ten Short Term Scientific Missions



- One Training School (Madrid, Spain)
- Dissemination (The website is updated with job/postdoc announcements and MC meetings approved documents).

The current number of participating countries is 32. **The Chair asks the MC members to approve the participation of Kazakhstan.**

#### **b. Action budget status**

The budget status has been presented through the approved Workplan and Budget plan (Annex A: slides 4-6).

#### **c. STSM status and new applications**

The STSM coordinator, Prof. Caserta gave a Powerpoint presentation (**Annex B**)

#### **ITEM 5. Promotion of gender balance and of Early Stage Researchers (ESR)**

The MC member Prof. Tatiana Gambarayan – Roisman stressed out that the issue of gender balance was discussed in a special session during the meeting in Potsdam and after that there was no major activity.

#### **ITEM 6. Update from the Grant Holder**

A presentation prepared by the GH, with financial and administration details of GP3, has been included in the Chair presentation (**Annex A**). Besides, GH has sent recently a number of messages to MC members so there is no real need for an update. If an issue occurs the Grant Holder will inform the MC members electronically.

#### **ITEM 7. Update from the COST Office**

The SO of the Action, Dr Fatima Bouchama gave a presentation (**Annex C**) and exhibited the new COST organization under H2020. Specifically, she presented the new Budgets and exceptional measures imposed by EC (Grant Period alignment with SGA seasonality), the new Vademecum and Guidelines, the new COST Monitoring and Final Assessment and COST Open Call. The AO of the Action Mrs. Tania Gonzalez Ovin, presented (**Annex C**) the Financing and Administration details of this year's actions and explained the procedures that should be followed before the closure of the Action. She thanked the Chair and the Grant Holder of the Action for their collaboration during the last years. !!br0ken!!

#### **ITEM 8. Update from the DC Rapporteur**

The DC Rapporteur was not present. This function has been cancelled according to the new rules of COST at least at its previous form.

#### **ITEM 9. Annual Progress Conference**

No APC was foreseen for the last year of the Action (GP4).

#### **ITEM 10. Follow-up of MoU objectives**

The WG leaders or their substitutes presented the progress of their work:

##### **a. Progress report of working groups**

- WG1: The WG1 leader (Prof. Victor Starov) presented a summary of the annual contribution of WG1 members (**Annex D**).
- WG2: Prof. Libero Liggieri gave a presentation on behalf of the WG2 leader Prof. Victoria Dutschk. This presentation was focused on the WG2 highlights regarding the whole duration of the Action (**Annex E**).

- WG3: The WG3 leader (Prof. Reinhard Miller) gave a presentation on the WG3 progress (**Annex F**).
- WG4: The WG4 leader, Dr. Norman McMillan, prepared a report (**Annex G1**) and gave a presentation (**Annex G2**) concerning the progress of WG4.
- Dissemination Manager: Prof. Nikolai Denkov was not present at the MC meeting but the Chair congratulated him for his efforts during the four years of the Action. Moreover, the Chair said that he will continue to use the Action's webmail list for dissemination purposes (e.g. new calls, new jobs, post-docs and PhD positions, calls for Conferences etc).

## 11. Scientific planning

### a. Scientific strategy

The Chair has proposed to shift the discussion on this item for after the end of sessions on May 5<sup>th</sup> so as to have it open to all MP1106 participants and not just the present MC members. This was approved by the MC.

#### 1<sup>st</sup> topic: Action Continuation:

there was a discussion open to all Action members, concerning the Action continuation through new COST Actions. A vivid discussion took place with several participants expressing their views and ideas. One of the first suggested topics was about a new topic on controlled drug delivery by encapsulated bubbles.. Many other proposals were discussed (e.g. Prof. Koutsos suggested the topic of microbubbles with phospholipid or polymeric cell, Dr. Stoyanov suggested the topic of hollow capsules in living cells). However, the Chair stressed that the important parameter for the Action continuation is not only to suggest interesting topics but also to identify colleagues willing to take over the responsibility to submit a proposal and if successful to coordinate and the new Action(s).. The Chair committed to start a communication among MP1106 members about new Actions asking at the same time for potential coordinators. !!br0ken!!

#### 2<sup>nd</sup> topic: Continuation of Smart and Green Interfaces series of conferences:

The Chair said that the success of the SGI Conferences, organized in parallel to our Action, created a strong momentum that lead to dynamical exchange of ideas between colleagues from a variety of scientific disciplines. Therefore, it appears beneficial to continue the series of SGIConference in the future even beyond the MP1106 Action. The Chair committed to start a communication among members about the continuation of SGI Conference. Furthermore, he offered to take the responsibility of organizing the first conference after the end of our Action if no other member offers to organize it.

### b. Action Budget Planning

### c. Long-term planning (including anticipated locations and dates of future activities).

### d. Dissemination planning (Publications and outreach activities) and Web news

The b, c and d points have already been discussed during ITEM 4: Update from the Chair (**Annex A**).

## 12. Requests for new members

**There is one request from Kazakhstan.**

## 13. Non-COST applications to the Actions

There are no new Non-COST applications.



**14. AOB**

N/A.

**15. Location and date of next meeting**

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**16. Summary of MC decisions**

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**17. Closing**

**List of Annexes**

- Annex A : Chair presentation
- Annex B : STSM presentation
- Annex C: COST Office presentation
- Annex D : WG1 presentation
- Annex E: WG2 presentation
- Annex F: WG3 presentation
- Annex G1: WG4 report
- Annex G2: WG4 presentation